

HOW TO GET A LIBRARY CARD

Individuals over 18 can sign up for their own card.

Minors can have their own card but must have a parent or guardian sign for them.

Adults can add permission for a minor to check out materials on their card.

Adults may NOT check out adult material using a child's card.

To get a library card you need to come to the library in person and bring the following:

1. A valid photo-ID
2. A secondary proof of residency with your current address such as a utility bill, lease agreement, voter registration card, or bank statement.
3. \$10.00 (*cash or check only*) **if** you live **outside** the Willow Springs city limits.
 - If you pay taxes/utilities to the City of Willow Springs, you are *within* the city limits and your card is free.
 - If you pay taxes/utilities anywhere else, you are *outside* the city limits even if you have a Willow Springs address.

All library card accounts expire annually and must be renewed. \$10/year for non-residents.

With your library card you can check out up to 10 items at a time.

Overdue fines are \$.10 per day per item.

Fine or damaged/lost book fees totaling over \$5.00 cause your account to be suspended until paid.