



WILLOW SPRINGS PUBLIC LIBRARY

REQUEST FOR RECONSIDERATION OF LIBRARY MATERIALS

We appreciate your concerns and welcome your comments. *After* reading the Willow Springs Public Library’s *Collection Management Policy*, cardholders or residents of the Willow Springs Library District, as defined by the school district, may submit a Request for Reconsideration of Library Materials.

1. What kind of material are you commenting on? (e.g. book, DVD, magazine, audio book, etc)

2. Please provide the following information on this material:

Title _____ Author _____

Copyright Date _____ Publisher/Producer _____

This material was accessed ___ In-Library ___ Checked Out ___ Inter-Library Loan ___ Digital

3. Please describe what you find objectionable (be specific, list page numbers, time stamps, etc)

4. Have you read, viewed, or listened to the entire work? ___ Yes ___ No

If not, which parts have you read? _____

Is there anything about the material that you like or approve? _____

5. Do you think this material would be appropriate for a different age group or location? If so, please specify. _____

6. Can you suggest other material to take its place? _____

Printed Name _____ Phone _____

Library Card Number _____ Email _____

Address _____

“I have read and understand the library’s Collection Management Policy.” _____

please initial

Signature _____ Date _____

Please Mail To: Willow Springs Public Library, PO Box 68, Willow Springs, MO 65793

LIBRARY USE ONLY

Date Received _____ Date Written Response Sent _____

Item Barcode _____ Rating ___ BL ___ IL ___ Call No. _____

Patron Account Status _____

Decision Of Library Director _____
